

**Nazareth ISD BOE
Regular Meeting
December 11, 2024**

The meeting was called to order by President Alan Birkenfeld at 7:32 p.m. Other members present were Secretary Jennifer Heiman, Mitchell Brockman, Marty Gerber, Allison Kleman, and Maegan Rowland. Also present was Superintendent Dr. Kara Sue Garlitz and Principal Robert O'Connor. The prayer was led by Maegan, the pledge by Mitchell and the mission statement was read by Allison.

Under the Principal's Reports, enrollment/attendance information, a calendar of upcoming events, and an academic update were presented.

Dr. Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, transportation, facilities and operations, and personnel. It also included updates for debt service planning, the upcoming BOE election in May 2025, the State Compensatory Education Manual, reappointing Justin Gough as IPM Coordinator, the Superintendent Evaluation preparations, and upcoming training opportunities.

Approval of the check lists and financial reports will be considered under the Consent Agenda. Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 62.90% of current M&O taxes and 62.90% of current I&S taxes have been collected.

Dr. Garlitz gave an update on facilities and operations, and then under transportation reported that the new Ag Truck had been delivered.

The timeline for selling bonds and the building projects were presented. Important dates for the upcoming School Board Election for May 3, 2025 were discussed. Two positions or terms currently held by Alan Birkenfeld and Jennifer Heiman are up for this election.

The SCE Manual was presented for discussion. Approval will be considered under the Consent Agenda. The board will consider action under the Consent Agenda to reappoint Justin Gough as district IPM coordinator.

The 2025-2026 West Texas Food Service Cooperative contract will be considered under the Consent Agenda.

An update on the Chapter 313 agreement was discussed and upcoming board training opportunities were presented.


A motion to approve the Consent Agenda including the November regular meeting minutes, financial reports, quarterly reports, the current check payments list, to approve the SCE Manual, the reappointment of Justin Gough as IPM Coordinator, approving the 2025-2026 Child Nutrition WTFS Contract, accepting the donation from Education Foundation, and rescheduling the regular meeting from January 8 to January 15 was made by Jennifer. The motion was seconded by Marty, and the motion carried 6-0.

The board entered into closed session at 8:35 pm under sections 551.074 and 551.075 in accordance with the Texas Open Meeting Act. The board exited closed session at 9:14 pm

A motion to approve the quote from Julian's Transmission to replace the transmission in the white activity bus was made by Mitchell. The motion was seconded by Jennifer, and the motion carried 6-0.

Time provided for closing comments or further questions.

Allison made a motion, and Mitchell seconded it to adjourn. The motion passed unanimously. The meeting was adjourned at 9:15 p.m.


Alan Birkenfeld, BOE President


Jennifer Heiman, BOE Secretary